Director's Report to the Board of Trustees of Abbott Library
June 23, 2026

Staffing, Volunteers, Administrative, and Board

- Our Meeting Room policy is in need of updating, so a revised draft has been presented for your review and discussion at this meeting.
- SnapSchedule 365 is a staff scheduling software that Kyler and I have been investigating. Kyler has used it before, and we have a demo scheduled for later this week. It would make life a lot easier if scheduling staff could be automated. The cost would be approximately $800/year, and we will likely move ahead with this. It would come out of our operational budget.
- Albeit with a smaller group than last year, we are planning to participate in the 4th of July parade.
- Kyler's recent online studies included a course in Assessing Study Rooms and Patron Needs, and we are considering some continuing education options on signage, as well as 'Backing Up Your Coworker'.
- Sue and I attended the NHLTA conference in Manchester at the end of May, and I attended (virtually) the regional Librarians of the Upper Valley (LUV) meeting last week.
- Following last month's Board meeting, the staff was informed that the Work-from-Home policy had been discontinued.
- The quarterly state-wide Director's call with the NH State Library is scheduled for June 25th.
- The Town's Employee BBQ is occurring much earlier in the summer this year, on July 16th. This year, we will remain open and send staff up to the Highway Building in shifts.
- We inquired with PD about a car that has been parked in our lot for a number of weeks, and it has now been moved.

Financial

- Our budget remains in good shape as of the end of May. While we are a bit over budget in non-salary expenditure, our personnel expenditure is currently under budget and helps to make up the difference.
- We provided additional information to Plodzik & Sanderson for our 2025 audit. At this stage, we haven't heard anything additional. I will arrange to pick up our 2025 invoices, provided Finance doesn't need access any longer.

Programming and Promotions

- We have a new art show that has opened for the summer. Artist James Belcher has lived in the Lakes Region since 1995, and his oil paintings depict stunning landscapes of New Hampshire and locations in New England. I had seen positive feedback to Belcher's show last year in Laconia, and booked him at the time. He is relatively new to exhibiting in libraries, but has exhibited in Concord Public Library and several others since last year.

- Our Pride event for teens was very successful, and attracted a good-sized group of teens, many of whom were not regulars at our programs. Outreach to the SMHS Gay/Straight Alliance proved very helpful.
- Along with other local businesses and sites of interest to tourists, Abbott Library is now included on the 'Visit Sunapee Harbor' website.
- Kyler has purchased several gift cards from local businesses. These will be used as prizes for the Adult Summer Reading program.
- I am posting weekly 'This Week at Abbott Library' program listings on the Town website, and then pushing those out with an email to the e-alert subscribers in the 'Public Notices' category.
- Summer Reading kicks off this week and the official opening event will be the one-man Silver Circus on Thursday June 25th. Ruane and Molly have decorated the Activities Room, and we purchased t-shirts with the 'Unearth a Story' theme for most of the staff.
- In May 2025, we held 21 programs and had 285 attendees cumulatively (adults and kids). In May 2026, we held 32 programs and had 276 attendees.
- Kyler is looking into a program related to Wills and Estate Planning. We are following up with a number of organizations who would be able to provide an unbiased approach. We are open to suggestions and ideas!
- We will be promoting our July programs on an 85" television screen at the Book Sale, thanks to Jon's efforts in putting together a presentation.

Infrastructure: Building, Equipment, and Technology

- We need to have assistance from the Board in further discussion and research on the 'Memorial Pavilion' project. We can discuss further at our Board Meeting.
- At the request of a resident, I am researching the plans and elevations for the Ski Tow Hill (Tilton Park) location that was the planned site for the Library prior to 2008. I have been in touch with the architect who was engaged at the time. Back then, they had a New London office, but now they're only in Concord. I was able to speak to a staff member who has been with them for nearly 30 years, and remembers our project.
- We have had an ongoing issue with over-cooling of the staff areas (including the desk locations on the floor). We have never had a very successful relationship with Trane, given that it is a proprietary system and their price for a maintenance agreement is exorbitant. For years, we have used ARC, a local company, to provide maintenance. From a programming point of view, ARC can only make minor changes to the Trane system and there a possible range of solutions for the cooling issue, but we have had no luck in finding any obvious fixes. Recently, I was unable to log in to the Trane SC software, and when I contacted Trane, they advised that there was a company-wide upgrade due to changes in the technology market and the security of VPNs (virtual private networks). Their explanation was "*As of January 1st 2026, your existing Tracer SC panel will not allow for remote access due to the use of OpenVPN and the subsequent cybersecurity concerns. This was a federally regulated industry change and not Trane-specific.*" After a month of emails and phone calls, they finally provided a quote for a new controller (expensive hardware that would be required under the new set-up) and web access to their new software, and that total price is $8,425. We can survive without access to the programming, but longer-term, we need to have a way to monitor the system,

change seasonal settings and such. I have kept Craig in the loop about all of this. We agree that proprietary systems always pose difficulties, as there is no flexibility in servicing. The Trane solution is sub-optimal at best.

- The next step was that I contacted Trumbull-Nelson to inquire about HVAC companies (specifically in the area of controls) that they would recommend. They suggested Energy Controls of NH, and Craig and I met with them to discuss a future review of controls and migration to a new non-proprietary system (Honeywell and Tridium-Niagara). The modernization, automation, and migration constitute a very expensive process, no matter which company we use, and we would need to secure additional bids. Energy Controls provided a quote of just under $47,000, and did suggest this could be done in phases over several years. We will need to determine whether we want to embark on this process in 2027. While the new Trane system and software is significantly cheaper, sticking with them wouldn't free us up to seek alternative HVAC partners in the future. I have obtained additional suggestions from Trumbull-Nelson for organizations to contact for bids.
- Craig and I recently discussed the very worn and loose carpet tiles in our foyer. I met with LaValley Flooring last week to discuss measurements and options, and their quote for replacement and installation was $1,600. I feel this is a really reasonable cost. I would like to discuss whether we pay this internally or request assistance from the Foundation. I think this would make a big difference in a first impression we offer to patrons. LaValley informed me that the current carpet tiles were made of recycled tires, and that was very much in fashion a decade or more ago, but that historically, they do not hold up well. We would opt for 2' x 2' tiles instead of 1' x 1'.
- On June 10th, Tasco Security conducted their annual inspection of burglar and fire alarm systems and monitoring. I am going to be discussing a price for an upgrade to the system for next year's budget. We are currently on a 'radio' system, which means that there are several things that can only be done on-site. With an upgrade to a wireless/cell system, we will be able to remotely arm and disarm the building, as well as run reports. The hardware and technology we have is quite dated now.
- Craig and I have discussed the possible installation of an external security camera for the parking lot. There are more cameras popping up around town locations lately, and it's good practice although it can get expensive rather quickly. This is another consideration for the 2027 budget.
- Craig has mentioned that he would soon repair and fill the large/long cracks in our parking lot. He has done some of these in the past for us as well.
- We put in work orders for two Building and Grounds projects this month. The first was for a disabled parking sign; we are not sure if we have never had a sign or if it was damaged at some point, but spaces do need to be sign-posted. The second was for the seasonal pressure washing of the entry and back porch areas. The sign has been ordered for the first, and the second has been completed.
- A note for after-hours access to the Activities Room: we have reminded staff to ensure they test the exterior door at closing, as this door has been found to have a poor seal. This will be an additional work order for the future.

Collections

- Jim and Jan kindly installed a new picture book at the Tilton Park StoryWalk this month. The title is *Owl Moon* by Jane Yolen, and we now include the current title on the StoryWalk page on our website.

- Due to very low usage, we have discontinued the Kanopy online streaming platform. We still have an account with them, and could make deposits into the account to allow for patrons to obtain the required 'tickets' for streaming. However, we have only had two patrons inquire about it since discontinuing. The vast share of tickets had been purchased by less than 10 patrons in the last year.
- We are considering discontinuing our CD collection completely. We purchase very little each year, and more and more libraries are going this route as patrons shift to streaming options like Apple Music and Spotify. So far this year, there have only been 30 checkouts (approximately) by 2 patrons. In 2025, there were 64 checkouts, and in 2024, there were 142. We can discuss further at our meeting.
- We are shifting collections in a number of areas. They are too numerous to list, but I can give you the highlights at the meeting. Most of these shifts are for easier accessibility, both for patrons and for shelvers.
- We have summer reading lists for SCES and SMHS students, or as many as we could obtain before school ended. This is always a challenge to receive the lists in a timely fashion, with end-of-year priorities for teachers.
- We have discontinued backpack kits for a variety of reasons. They are unpopular with parents, there's a lot of unclean, missing and damaged parts so upkeep is difficult, and they take up considerable space on the shelves. These have been dismantled and there will be some items included in the Book Sale or added to our collection.

Partners: Town of Sunapee, SCES & SMHS, Abbott Library Foundation, and Friends of Abbott Library

- The Friends will be at the Farmers' Market on June 27th, and Molly and I will also be there on the same day to run the children's table.
- The Friends have purchased a 250th banner from the Recreation department. These are going to be secured on poles around town. They are banners with sponsors' names printed, much like the ones done in town in 2018 for the Town's 250th. The proceeds from the banners go toward the fireworks and July 4th activities.
- The Friends kindly agreed to fund the petting zoo program coming up in August; Recreation was originally going to fund 3 of our programs for camp, including this one - but now they feel they can only afford 2, since registrations have been down. They only advised very recently that they could not fund this program.
- The Friends received a $5,000 donation toward summer reading program. This was from a foundation in Sunapee, and an acknowledgement letter was sent.
- We continue to make tweaks and updates to our website, especially improving the legibility of certain pages and the catalog search box. We have made additions to the StoryWalk page and also updated the Friends page to include contact information. Finally, we added a list of included topics to our Parenting Collection page.
- Molly presented and read to students on Literacy Day at SCES. We are planning on doing more promotion at the end of the 2027 school year with SMHS to promote summer reading to the older students. In the past, there hasn't been an obvious opportunity or time to do this at SMHS, but I inquired with the librarian, Amanda Leslie, and Molly and I will work with her to accomplish this next year.

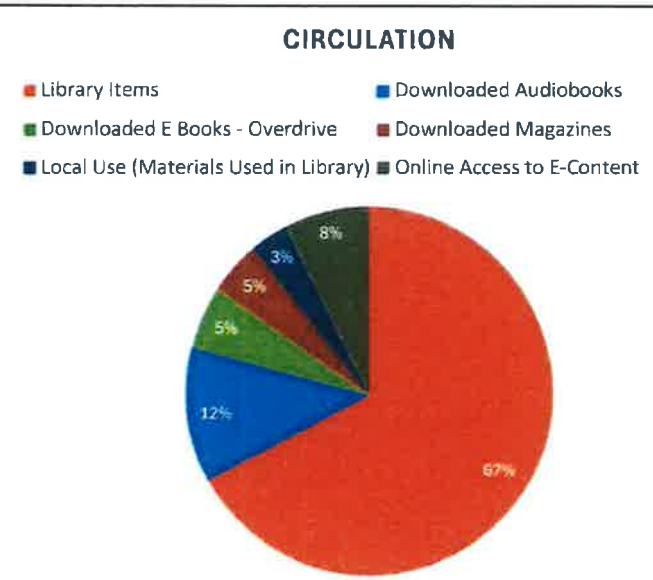
- Further discussions on Beanstack have occurred, and it appears to be more expensive for the schools than originally thought. They would not be adding it, if they do at all, until 2027. We may consider putting it into our own 2027 budget, but only if a) the schools opt out of any such platform or b) they opt into Beanstack. If they were to choose a different online platform for reading challenges, it would be confusing for students if we went with Beanstack.
- We have continued to promote volunteer opportunities and needs for the Book Sale and Pancake Breakfast. We have done a display in the library and posts on the Town website.

Betty Reid Memorial Garden

Library Use / Circulation and E-Content	May 2026		YTD 2026	YTD 2025	% Change
Physical Library Items Borrowed	2,310		12,677	12,824	-1%
Downloaded Audiobooks	412		2,044	2,171	-6%
Downloaded E Books - Overdrive	186		1,130	1,153	-2%
Downloaded Magazines	160		885	875	1%
Local Use (Materials Used in Library)	115		427	331	29%
Subtotal - Circulation (Physical Items and Libby)	**3,183**		**17,163**	**17,354**	**-1%**
Hoopla	237		1,130	1,059	7%
Kanopy & Kanopy Kids	2		391	574	-32%
BookFlix	15		30	30	0%
EBSCO Novelist and K-8 Plus	5		34	126	-73%
Subtotal - Econtent	**259**		**1,585**	**1,789**	**-11%**
Total Circulation	**3,442**		**18,748**	**19,143**	**-13%**
Patron Visits	2,242		11,893	10,471	14%
New Cardholder Registrations	16		84	68	24%
Internet Sessions (public computers)	128		595	588	1%
Wireless Usage	358		2,273	2,747	-17%
Website	**May 2026**		**YTD 2026**	**YTD 2025**	**% Change**
Visits	1,312		7,419	7,819	-0.05
Unique Visitors	734		3,849	4,416	-0.13
Avg Visits per Day	24				
Programs This Month	**Adult**		**Child**	**2026 Adult YTD**	**2026 Child YTD**
Number of Programs	14		18	73	83
Number of Attendees	90		186	697	1,004
Meeting Room Usage in Hours	**Activities**		**NH Room**	**Activ YTD 2026**	**NH Room YTD 2026**
	97		60	507	308
Volunteer Hours	**May 2026**		**YTD 2026**		
Shelving Volunteers	19		109		
All Other Volunteers	74		541		
Total Volunteer Hours	93		650		

May 2026

Circulation	
Library Items	2,310
Downloaded Audiobooks	412
Downloaded E Books - Overdrive	186
Downloaded Magazines	160
Local Use (Materials Used in Library)	115
Online Access to E-Content	257
Total Circulation	3,440
Patron Visits	2,242



Abbott Library

Strategic Plan

1. Goal 1A. Improve Communication Within the Community (Bev Bjorklund, Jim McGraw, Brittany Blomquist)

a. After analyzing all the available means of communications, we realized that only those community members who receive emails are getting news from the library. Members who enter the library have the availability of reading flyers and talking with staff.

b. Action Plan: Continue to utilize all "town-wide" communications (Sunapee Happenings, Library Newsletter, etc.); Investigate using the Intertown for activities in the library (under Community activities – not paid advertising); send library cards to all employees through payroll. Investigate placing ad in Kearsarge Shopper (done through grant funds).

2. Goal 1B. Improve Communications with the Abbott Library Partners (Tim, Elliasen, Suzanne Tether)

a. NOTE: There should be 2 trustees on the Abbott Library Foundation (per Foundation Bylaws

b. Action Plan: Need greater collaboration and communication among the three boards: Abbott Library Board of Trustees, Friends of Abbott Library and Abbott Library Foundation. Both groups (Friends and Foundation) look to have more regularly scheduled meetings. Representative from the Board of Trustees should attend each meeting. This can be a shared responsibility or a fixed member. Need to discuss.

3. Goal 2: Clarify the Roles and Responsibilities of Abbott Library Trustees to further the effectiveness of the board. (Bev Bjorklund, Jon Reed)

a. Handbook created for all new trustees (COMPLETED; NEEDS EDITING)

b. Needs regular updating

c. Action Plan: Part of this goal included the onboarding of new members and alternates. Board needs to establish a more consistent and complete orientation rather than only providing manual.

4. Goal 3: Expand Learning Opportunities to meet the needs and interests of the broader patron community. (Jim Harrison, Caitlin Clapp, Jan Harrison)

a. Analysis of 56 suggested programs was analyzed. Group set priorities based on benefit and feasibility. 8 items were identified as top priority, many of which had been implemented in recent years. Priority 2 items were also presented.

b. Action Plan: Investigate programs that would serve our teen community as a priority

5. Goal 4: Increase Community Engagement through volunteerism with the Abbott Library. (Terri Rounds, no info on board member working on this)

a. No report

6. Goal 5: Determine the need for and type of multi-purpose space that will best benefit the Sunapee Community. (Nancy Berger, Bev Bjorklund Susi Churchill)

a. A spreadsheet of all available space in town was developed and shared.

b. Action Plan: update spreadsheet annually.

Goal 1: Improve Communication within the Community and with the Library's Partners

1a. **Improve Communication Within the Community**

Jim McGraw, Malia, Brittany

Reassign: Jeff

Status:

Goal 1: Improve Communication within the Community and with the Library's Partners

1b. Improve Communications with the Abbott Library Partners

Tim, Malia

Reassign: Jeff, Tim

Status:

Goal 2: Clarify the role of the Abbott Library Trustee to further the effectiveness of the Board.

Bev: Jon

Provide any supporting materials for the recruitment, orientation and ongoing training for Trustees and Alternates

Update more regularly; develop onboarding plan; orientation for new members and alternates within first month of joining board

Include transfer of information when board members change

Status: Bev and Jon have taken all documents and created digital pages. Edits have been completed. Board is asked to review the items in the shagred Google drive. Jon will provide directions for access.

Goal 3: Expand Opportunities to meet the needs and interests of the broader patron community.

Nancy, Malia, Mackenzie/Peter (reassign to Justin)

Update: Nancy, Jeff, reassign board member

Status:

Goal 4: Increase Community Engagement through volunteerism with the Abbott Library

Susan, Terri

Status:

Goal 5: Determine the need for and type of multi-purpose space that will best benefit the Sunapee Community

update spreadsheet; investigate needs of community groups (Gardeners, senior citizens, etc.)

Nancy, Bev

Status:

Abbott Library
Statement of Financial Position
As of May 31, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
B101 Operating Account - 9330	14,361.15
B102 Trust and Fines - 5620	32,296.78
B102.1 Petty Cash - Drawer	145.00
Total for B102 Trust and Fines - 5620	**$32,441.78**
B103 Debit Card Account - 7419	1,850.18
B201 Cap. Campaign/Donation Account	29,491.92
Total for Bank Accounts	**$78,145.03**
Accounts Receivable	
11000 Accounts Receivable	10,041.75
Total for Accounts Receivable	**$10,041.75**
Other Current Assets	
12000 Undeposited Funds	$0.00
A18611 Accrued Interest from CD	9,784.24
A303 Accrued Interest from Town Trusts	796.19
Total for Other Current Assets	**$10,580.43**
Total for Current Assets	**$98,767.21**
Other Assets	
A18600 Other Assets	
A18610 Certificate of Deposit	
A18620 Martha Abbott Trust	125,016.00
A18630 Mabel Davies' Funds	115,104.00
A18640 Donations CD	25,000.00
Total for A18610 Certificate of Deposit	**$265,120.00**
Total for A18600 Other Assets	**$265,120.00**
A301 Library Gardner Fund	2,636.24
A302 Library General Fund	9,158.77
Total for Other Assets	**$276,915.01**
Total for Assets	**$375,682.22**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	5,205.75
2100 Encumbrances	1,659.75
Total for 20000 Accounts Payable	**$6,865.50**

Total for Accounts Payable	**$6,865.50**
Total for Current Liabilities	**$6,865.50**
Total for Liabilities	**$6,865.50**
Equity	
30000 Opening Balance Equity	296,634.25
31300 Perm. Restricted Net Assets	900.00
C303 Capital Campaign Fund Balance - Building Equity	324,858.85
32000 Unrestricted Net Assets - Retained Earnings	-278,355.78
Net Revenue	24,779.40
Total for Equity	**$368,816.72**
Total for Liabilities and Equity	**$375,682.22**

Abbott Library
Expenses by Vendor Summary
May 2026

	Total
Adobe, Inc	19.99
Amazon business	3,763.12
American Library Association	137.95
Briar Patch Landscaping, LLC	975.00
Canon Solutions America	84.25
Citgo	12.36
Comcast	172.86
Echo Communications	472.08
Eversource	805.23
Ferland Hi-Tech Solutions	290.00
Fowler's Pest Control	375.00
Google Services	6.00
Hoopla	1,090.83
Jeff Cabral	18.25
Keyvoice.net	109.03
Kyler Wesner	8.99
Mailchimp	26.50
Midwest Tape	219.67
New Hampshire Library Association	50.00
NextEnd Web	49.00
Pure Solutions	150.00
QUENCH USA	65.00
Sharon Thielicke	1,140.00
The Blue Canoe	57.74
Paytoll and benefiot expenses	40,167.05
TOTAL	**$50,265.90**

Abbott Library
Statement of Activity
May 2026

	Total
Revenue	
1 Town Funding Contributions	
100 Town Funding	19,771.50
101 Town Funding Payroll & Benefits	40,167.05
Total for 1 Town Funding Contributions	**$59,938.55**
43300 Direct Public Grants	
43330 Foundation and Trust Grants	2,000.00
Total for 43300 Direct Public Grants	**$2,000.00**
43400 Direct Public Support	
43450 Individ, Business Contributions	100.00
Total for 43400 Direct Public Support	**$100.00**
46400 Other Types of Income	
46429 Interest Operating Acct	0.40
46480 Book Reimbursement	9.19
46481 Non-Resident Fees	80.00
46483 In Memory Of	100.00
46487 Printing/Copying Income	69.60
46489 Overdue Conscience	105.00
Total for 46400 Other Types of Income	**$364.19**
Total for Revenue	**$62,402.74**
Gross Profit	**$62,402.74**
Expenditures	
2 Payroll and Benefit Expenses	
207 Full Time Wages	20,285.07
208 Part Time Wages	8,687.02
208.5 Overtime Wages	216.82
210 Health Insurance	5,796.98
215 Life & Disability Insurance	408.83
220 Medicare	414.97
221 Employer FICA	1,774.28
231 Retirement Contribution	2,583.08
Total for 2 Payroll and Benefit Expenses	**$40,167.05**
3 Prof. & Tech Services	
341 Telephone	109.03
341B Internet and Web Services	198.85
342A Computer Support/Hardware	1,430.00
Total for 3 Prof. & Tech Services	**$1,737.88**
4 Facilities	

410 Electricity	805.23
440 Outside Maintenance	1,500.00
Total for 4 Facilities	**$2,305.23**
5 Other Services	
540 Training and Meetings	187.95
550 Programs	70.10
555 Advertising	547.58
Total for 5 Other Services	**$805.63**
6 Supplies	
610 General Supplies	508.51
610-C Program Supplies	617.63
630 Office Equipment	149.25
640 Custodial Supplies	42.34
Total for 6 Supplies	**$1,317.73**
8 Library Materials	
802-A Books	2,350.45
802-C Non-Print	491.10
802-H E-Content	1,090.83
Total for 8 Library Materials	**$3,932.38**
Total for Expenditures	**$50,265.90**
Net Operating Revenue	**$12,136.84**
Other Revenue	
8100 Nonrecurring outside revenue	
8102 Friends of the Library reimbursement	205.36
Total for 8100 Nonrecurring outside revenue	**$205.36**
Total for Other Revenue	**$205.36**
Net Other Revenue	**$205.36**
Net Revenue	**$12,342.20**

Abbott Library Board of Trustees June Meeting Minutes

June 23, 2026

Call to Order
Bev called the meeting to order at 5:03 pm

Attendance
Trustees: Bev Bjorklund, Jon Reed, Jim Harrison, Tim Eliassen, Susan Johanson, Emma Brown, Nancy Berger, Jeff Cabral - Library Director

Approval of Minutes

A motion was made by Bev to approve the minutes of the May 26th meeting minutes. Nancy seconded the motion. Motion carried.

A motion was made by Bev to approve the Book Sale Minutes from the June 1st meeting. Emma seconded the motion. Motion carried.

Treasurer's Report

A motion was made by Tim to approve the May expenses of $50,265.90. Bev seconded the motion. Motion carried.

Review of mid-year budget status
In the non-payroll category, expenses currently appear to be approximately $6,000 over budget. However, this variance is offset by reimbursements, including $4,000 from the Foundation for IT-related expenses and $2,000 from the Byrne Foundation for programming costs. As a result, non-payroll expenses are projected to remain within budget.
For payroll, the statement currently indicates that expenses are under budget; however, this is not an accurate reflection of actual spending. The variance is primarily due to a $7,000 credit recorded in January related to an accrual that will be reversed at the end of December, as well as an additional $12,000 variance within the wages category. The underspending is also influenced by the town's payroll schedule, which includes 10 payroll periods reflected to date, while the budget is allocated on a monthly basis.

The 3 banks the Library uses have the updated Board signatures. 3 CDs were renewed.

The Town's Tax ID is now being used with each of the banks the Library uses

The Board wants to highly commend Heather, Tim, and Jeff for all their continuous work on the Library's finances

Bev brought up the consideration of digitizing the last 10 years of financial documents that are in the filing cabinet. The filing cabinet we currently have is most likely not fire proof.

Director's Report

Meeting Room Policy update - Jeff and Kyler have updated the policy with these changes:

- Removed the sentences about the tent.
- Changed the room capacities to match what we have on the doors.
- Added that the Activities and NH room are both 2 hour limits per day
- Added that patrons can reserve a room 180 days (about six months) in advance.
- The ALA Bill of Rights was added (it was referenced in the past policy, but not actually included or listed).

Bev made a motion to approve the Meeting Room Policy with suggested amendments. Nancy seconded. Motion carried.

SnapSchedule 365 - Jeff and Kyler have been looking into this staff scheduling software. Jeff expressed that this program would make staff scheduling a lot easier. The cost would be approximately $800/year.

Jeff brought up having cardholders be able to allow family members to use their card to check out books. Jeff is going to continue researching this with Kyler.

Memorial Pavilion project - Jeff has requested to meet with a few Board members and Kyler to further evaluate the project, gather additional information, and determine next steps for moving forward. Nancy voiced her interest in helping with this project. The Board brought up that it could be beneficial to involve a community member in this project.

Jeff brought up the difficulties with the Trane HVAC system. Trane provided a quote of $8,425 for a new controller and web access to their new software. Jeff brought up it could be beneficial to consider switching systems.

Jeff got a quote of $1,600 for replacement and installation of the worn and loose carpet tiles in the foyer. Jeff is getting 2 more quotes for replacing the carpet tiles.

Jeff is considering discontinuing the CD collection. The Library purchases very little each year.

Friends of Abbot Library Report

Nothing to report at this time

Abbott Library Foundation Report

Nothing to report at this time

Strategic Plan Update

The Board will work on reviewing responsibilities and updating the status of the 6 strategic goals. They will work on this throughout the summer. Bev would love to put the updates on the Library's website by the end of summer.

Chair's Report

Bev has nothing new to add

Nonpublic Session

Bev made a motion to enter a nonpublic session. Nancy seconds. The motion passed. The nonpublic session started at 6:38 pm.

Emma motioned to close the nonpublic session. Jim seconded the motion. Motion passed. The nonpublic session was adjourned at 7:20 pm.

Adjournment

A motion was made by Bev to adjourn the meeting. Nancy seconded the motion. The motion passed. The meeting was adjourned at 7:21 pm.

Meeting Minutes submitted by:

Emma Brown

Emma Brown, Secretary

Next Meetings:

No meeting in July - A quorum to approve the July financials will be convened at the end of July. Date TBD

August 25, 2026