Director's Report to the Board of Trustees of Abbott Library
August 26, 2025

Staff Considerations

- We are pleased to announce that we have selected Molly DiPadova as our new Youth Services Librarian. Molly has worked at the Richards Free Library in Newport most recently as its Teen Librarian. Molly will start here on Tuesday, September 2nd. This marks nearly a year since we have been fully staffed. We are excited to have Molly joining our team.
- Kyler and Rebecca have worked together on a new schedule that incorporates a full staff, and we may have a desk schedule as well. Laura has already begun her new Monday-Friday schedule, and it has helped so much to have her here every day.
- Grace has indicated she will be returning to a Saturday schedule with the new school year, and she would love to come back to Abbott next summer.
- Kyler will be assisting me with conducting reviews for those staff who are currently overdue, or who will be due for a 6-month check-in in 2025.
- We would like to close on September 4th. We will have a morning staff meeting for those who can attend, and staff can then attend the Town's end-of-summer BBQ and Cornhole Tournament in the afternoon. Shannon has indicated she would like town offices to close if at all possible, so that staff can celebrate a challenging summer.
- Kyler and I attended two Back-to-School Nights at SCES last week; we were able to see many familiar faces and hand out stickers, cardholder registration forms, and event calendars. Both nights were well attended, and the weather cooperated!
- Now that the Town's new Finance Director has started, the team will be considering alternatives to current financial, accounting, and payroll systems. Heather has gone above and beyond in working with Jerry to try to identify many benefits reporting issues that have come up in the last several months. These are issues affecting multiple departments. I raised an issue with the accounting of custodial hours between the Town and the Library, and that has now been addressed.
- The whole staff really pulled together for the last several months; we have had a really busy summer between day-to-day operations, two hiring processes, and all of the special events and programs. My thanks to everyone for being so consistently flexible and positive.

Patrons

- From Memorial Day through to mid-August, we have signed up 80 new cardholders; 13 of these have been youth cards.
- With thanks to the Friends, our museum pass collection has now grown to include the New Hampshire State Parks pass.

- Patrons seem to be engaging at an increased level with our social media posts. Rebecca has done a fantastic job with regular updates to Facebook and Instagram.
- We need to establish a policy and/or direction to respond to legislation that will go into effect in 2026, specifically the ability for parents to monitor their children's cards.
- We are excited to announce that we have an art show lined up for the fall. Shannon Bender's show *Resonances – Echoes Across Themes and Forms* will open on Saturday, September 13th with an opening reception and program (date TBC) in one of the subsequent two weeks. Shannon has exhibited at many libraries, The Livery, Quechee Inn, New London Hospital, and the Keene Arts Festival, to name a few. The show will go through to November 22nd. Ms. Bender is from Enfield and works mostly in acrylic. Her website is https://sbender.faso.com. Here is an excerpt from the show's description: *Resonances brings together a body of work that spans different subjects, mediums, and approaches, yet carries an underlying sense of dialogue. Each piece holds its own space, while also echoing with others in unexpected ways — through gesture, form, or feeling. The exhibition invites viewers to consider how meaning reverberates beyond the boundaries of individual works, creating layers of connection that are both visible and intangible.*

Programming (Children and Adult)

- The Level Up At Your Library! Summer Reading Program was a great success. We had 60 kids sign up, of which 29 completed the program by reaching 500 points. The participants read for a total of 660 hours. We had over 200 attendees to the six main programs. This was in addition to a very busy six-week camp program.
- The summer's Local Author series was well received by the community. We had great turnouts for Jarrett Krosoczka, Andru Volinsky, Duncan Watson, and of course Sy Montgomery and Matt Patterson kicked off the events in May. It was great to see a positive response for topics as varied as school funding, recycling, Jarrett's creative processes of writing and illustration, and of course – turtles!
- Kyler and Rebecca are working together on scheduling fall programs for adults. We currently have in the works: Trivia Night at Hoptimystic Brewing (Are You Smarter Than a Librarian?); a NAMI program; the art show reception; a program on a political topic (possibly gerrymandering); something spooky and seasonal; author Kevin Gardner (expert in New England stone walls – his book is *The Granite Kiss*); and a collaboration with, and/or visit to Sunapee Cove.
- Many months ago, we had a patron inquiry about starting a Cookbook Club, and this is something we will be considering. The patron moved here from Massachusetts where she attended her own library's club. It is possible that we will start with a couple of one-off programs, rather than promising an entire series. Barb has run Cookbook Club programs before, and is willing to help with this program. There can be quite a few logistics with programs of this nature, so we will need additional staff support.
- The Mah Jongg program may expand in the fall to include the Chinese variation of Mah Jongg, following a visit from a player who is well versed in the game and can train some of the members. This visit will be a paid program, and will be included in the seasonal Friends request presentation.

Infrastructure: Building, Equipment, and Technology

- Over the summer, we have had inspections or regular/recurring maintenance completed for the burglar alarm, fire alarm, HVAC/AC system, sprinklers, and generator. We still have a 5-year sprinkler test to be completed.
- We have had a variety of small repairs completed on the building: a door closer in the staff bathroom, a small leak in the Activities Room bathroom toilet, and both sets of outdoor lights replaced on the north and south ends of the building. We do still need bulbs changed, and walls/ceiling cleaned within the skylight area.
- We are working with Trane and ARC on diagnosing an issue with over-cooling of the staff area. We discovered that the system had been on a locked override since 2022, and Trane temporarily re-programmed the system so the heat could come on in the building (it was previously locked out if it was 75 degrees or warmer outside). Craig still wants to find a more efficient solution, however.
- For code compliance, we now have a Fire Alarm documents box in the exterior alarm room.
- We have had many discussions (and many support request tickets) with ByWater Solutions over the summer. Koha presents a number of challenges which the staff and I continue to work on. We have consulted with Heidi, Peggy and Amanda (the librarians at SCES and SMHS) to gauge their feelings and experiences with Koha. Amanda has replaced Ray Palin, who retired, so she will be brand new to Koha. One recent discovery was that Koha's search engine at Abbott is called Zebra. According to ByWater, most libraries upgraded from Zebra to an improved search engine called Elasticsearch (sic) at least 2-3 years ago. It is unclear why Abbott did not complete this upgrade.
- We will be able to add an additional phone line soon while reducing our telephone costs, by porting our numbers over to Key Communications. This will be beneficial to patrons, who now have to 'stand by' on call waiting. We will retain Comcast for internet connectivity, for the time being.
- Andrew has a very long list of projects ahead of him and we will be replacing key infrastructure items, such as a server, switches, monitors, and wireless access points. We will be putting a data backup in place as well.
- I will be meeting with CCI Managed Services (the Town's IT vendor) this week to discuss the possibilities of an ongoing arrangement with them for network and IT support.
- Our two new staff printers were installed over the summer. Canon equipment has proven very reliable, which informed our selection. The Canon techs do feel that our multi-function printer (copier/fax/scanner) will definitely need to be replaced in the next 6-18 months, due to its age (likely more than 11 years old).
- Many thanks to our gardening volunteers, who have continued to keep the grounds looking attractive and welcoming!
- Patrons and staff alike have been enjoying our new Culligan Quench water cooler; the hot water option was disabled for safety.

- Our aquarium had a major refresh over the summer – an automatic feeder, many new residents, and an improved aquascape. Thanks to the Friends for their continued funding of the tank and maintenance.

Collections

- We will be considering cancelling certain magazines as well as online content as the renewals come up between now and the end of 2025. We will base these decisions on circulation and usage. Mango continues to have marginal usage, as does Ancestry. We need to determine whether we have a process to find the reporting metrics for HeritageQuest, which I believe we added last year.
- With the arrival of a new bookcase, we were able to bring back the display section for new Non-Fiction and Biographies. We have had positive feedback on the display; patrons have missed it since the case was moved to the other side for Children's material.
- Grace worked on an inventory of the children's collection with Kyler this summer, and this will continue into the fall.
- We were finally able to set up our own Amazon purchasing account, separate from the Town, which has made invoicing and accounting easier, but seemingly has caused some unexplained changes in where/how items are delivered. We are still ironing out the issues around this. In addition, we were able to establish a connection with a customer service rep at Amazon, and we should be getting a free annual membership to the Small Business level (an upgrade from the Essentials level).
- Kyler and Laura have been cleaning up our Library of Things catalog records, and we will be re-organizing storage and display of our LOT. We are also adding many items: steel drum (replacement), metal detector, radon detector, new board games and card games, a car engine code reader, a knife sharpener, and Spikeball! We based our purchase decisions on what many other libraries report as popular items.
- Once we finalize revised circulation policies in the fall/winter, we will determine a recovery process, to include regular mailings and invoicing for lost/unreturned items. This project will be dependent on our ILS, since many changes would need to be programmed in Koha.

Partners; Town of Sunapee (incl Schools), Abbott Library Foundation and Friends of Abbott Library

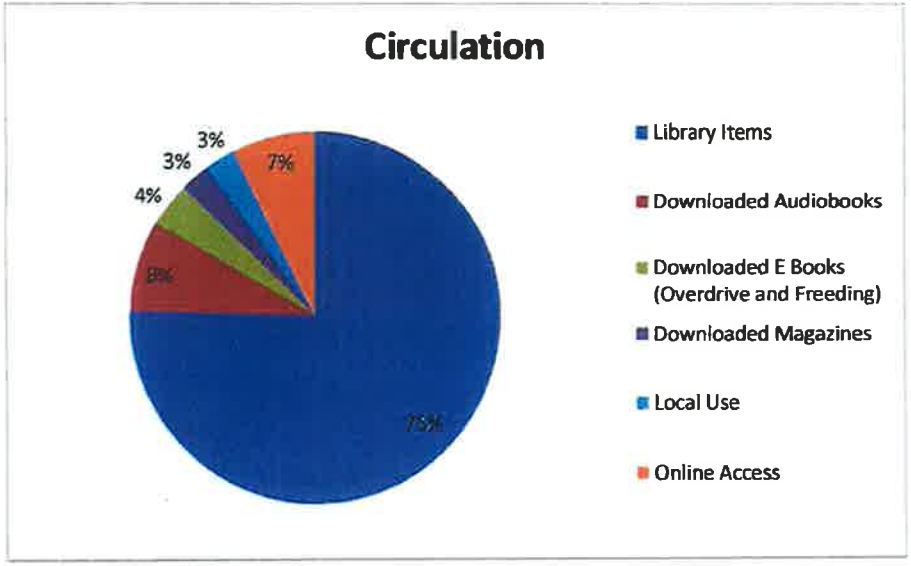
- The Book Sale and Pancake Breakfast were both very successful and well attended. We even had a patron at a Back-to-School night this week comment on what a great weekend of events we had for the 4th.
- I continued to participate in the Town's RFP presentation, scoring and selection process for the health insurance broker. We unanimously selected a vendor, and now the Town will establish whether it continues with its current arrangement or presents new options to the staff.
- We will be working on a presentation to the Friends for the end of September. This will incorporate requests for adult and children's programming, and be a key focus for Kyler and Molly to work on together next month.

- The Abbott Library Foundation website has been taken down at the Foundation's request, with the assistance of Sharon Thielicke. We retained the url/domain name for potential future use, and transferred it to Abbott Library's account. The charges on the debit card should reduce to one Bluehost amount per month now, rather than two. We will incorporate ALF content into our website when we revamp abbottlibrary.org.
- Thanks to the Foundation for its approval of many items over the late spring and summer, especially a considerable investment in IT infrastructure. We have received all of the furniture and equipment purchased, except for a back-ordered button (badge) maker. We are also waiting for Andrew to complete his purchases and advise an install schedule.

Library Use:	July 2025		YTD 2025	YTD 2024	% Change	
Library Items	3,771		19,668	20,533	-4%	
Downloaded Audiobooks	402		2,977	3,098	-4%	
Downloaded E Books - Overdrive and Freading	194		1,609	1,963	-18%	
Downloaded Magazines	130		1,136	1,335	-15%	
Local Use	142		526	804	-35%	
Online Tools Total	355		3,372	5,676	-41%	
Breakdown of Online Tools						
Ancestry	0		1	173	-99%	2024 Stats were incorrectly tabulated
Kanopy (videos)	96		790	859	-8%	
EBSCO	9		137	13	954%	
Mango	16		187	1,145	-84%	
New York Times	0		694	2,333	-70%	Stats are not available
Hoopla	234		1,495	1,153	30%	
BookFlix	0		30		0%	
ScholasticGo	0		38		0%	
Total Circulation	4,994		29,288	33,409	-12%	
Patron Visits	3,160		15,919	16,903	-6%	
New Registrations	21		120	202	-41%	
Internet Sessions (public computers)	160		878	1,031	-15%	
Wireless Usage	0		3,211	3,894	-18%	Stats incorrect from Andrew / re-running
Program Questions	30		222	438	-49%	
Regular Reference	61		400	638	-37%	
Extended Reference	3		43	58	-26%	
Readers' Advisory	30		177	170	4%	
Tech Help	43		252	312	-19%	
Extended Tech Help	9		39	96	-59%	
Total Reference	176		1,133	1,712	-34%	
Website	**July 2025**		**YTD 2025**	**YTD 2024**	**% Change**	
Visits	1,669		11,073	12,134	-9%	
Unique Visitors	892		6,176			
Avg Visits per Day	53.8					
Programs This Month	**Adult**		**Child**	**2025 Adult YTD**	**2025 Child YTD**	
Number of Programs	10		19	63	66	
Number of Attendees	69		552	563	1,781	
Meeting Room Usage in Hours	**Activities**		**NH Room**	**Activ YTD**	**Conf YTD**	
	81.8		74.8	488.3	303.1	
Launchpad Checkouts	**July 2025**		**YTD 2025**			
	2		7			
Volunteer Hours	**July 2025**		**YTD 2025**			
	173.0		1,248			
Web Chats	**July 2025**		**YTD 2025**			
	0		10			

July 2025

Circulation	
Library Items	3,771
Downloaded Audiobooks	402
Downloaded E Books (Overdrive and Freeding)	194
Downloaded Magazines	130
Local Use	142
Online Access	355
Total Circulation	4,994



Total Reference	176
Patron Visits	3,160

Abbott Library
Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L
January - July, 2025

	Total					
	YTD Actual	YTD Budget	$ over YTD Budget	% of YTD Budget	Annual Budget	% of Annual Budget
Revenue						58%
1 Town Funding Contributions	0.00	0.00	0.00			
100 Town Funding	60,369.06	57,750.00	2,619.06	104.54%	99,000.00	
101 Town Funding Payroll & Benefits	254,665.16	273,889.56	-19,224.40	92.98%	469,525.00	
102 Town Funding Insurance	0.00	3,610.25	-3,610.25	0.00%	6,189.00	
Total 1 Town Funding Contributions	**$315,034.22**	**$ 335,249.81**	**-$20,215.59**	**93.97%**	**$574,714.00**	**54.82%**
43300 Direct Public Grants (deleted)	0.00	0.00	0.00		0.00	
43330 Foundation and Trust Grants	4,000.00	0.00	4,000.00		0.00	
Total 43300 Direct Public Grants (deleted)	**$ 4,000.00**	**$ 0.00**	**$ 4,000.00**		**$ 0.00**	
43400 Direct Public Support	0.00	0.00	0.00		0.00	
43450 Individ, Business Contributions	562.10	0.00	562.10		0.00	
Total 43400 Direct Public Support	**$ 562.10**	**$ 0.00**	**$ 562.10**		**$ 0.00**	
44500 Government Grants	0.00	0.00	0.00		0.00	
44540 State Grants	300.00	0.00	300.00		0.00	
Total 44500 Government Grants	**$ 300.00**	**$ 0.00**	**$ 300.00**		**$ 0.00**	
45000 Investments	0.00	0.00	0.00		0.00	
45030 Interest-Savings, Short-term CD	4,871.41	0.00	4,871.41		0.00	
Total 45000 Investments	**$ 4,871.41**	**$ 0.00**	**$ 4,871.41**		**$ 0.00**	
46400 Other Types of Income	4,458.00	0.00	4,458.00		0.00	
46429 Interest Operating Acct	3.43	0.00	3.43		0.00	
46480 Book Reimbursement	223.97	0.00	223.97		0.00	
46481 Non-Resident Fees	530.00	0.00	530.00		0.00	
46482 General Donations/Coffee	74.38	0.00	74.38		0.00	
46487 Printing/Copying Income	823.82	0.00	823.82		0.00	
46489 Overdue Conscience	269.45	0.00	269.45		0.00	
Total 46400 Other Types of Income	**$ 6,383.05**	**$ 0.00**	**$ 6,383.05**		**$ 0.00**	
Total Revenue	**$331,150.78**	**$ 335,249.81**	**-$ 4,099.03**	**98.78%**	**$574,714.00**	**57.62%**
Gross Profit	**$331,150.78**	**$ 335,249.81**	**-$ 4,099.03**	**98.78%**	**$574,714.00**	**57.62%**
Expenditures						
2 Payroll and Benefit Expenses	0.00	0.00	0.00		0.00	
207 Full Time Wages	119,012.71	127,934.94	-8,922.23	93.03%	219,317.00	
208 Part Time Wages	68,240.14	58,333.31	9,906.83	116.98%	100,000.00	
208.5 Overtime Wages	1,719.55	0.00	1,719.55		0.00	
209 Unused Sick Time	0.00	2,916.69	-2,916.69	0.00%	5,000.00	
210 Health Insurance	36,589.30	49,777.00	-13,187.70	73.51%	85,333.00	
215 Life & Disability Insurance	1,390.04	2,300.06	-910.02	60.43%	3,943.00	

220 Medicare	2,964.21	2,770.81	193.40	106.98%	4,750.00	
221 Employer FICA	3,443.02	11,852.19	-8,409.17	29.05%	20,318.00	
231 Retirement Contribution	13,977.30	17,343.06	-3,365.76	80.59%	29,731.00	
250 Unemployment Comp Insurance	323.19	378.56	-55.37	85.37%	649.00	
260 Workers Compensation Insurance	816.00	282.31	533.69	289.04%	484.00	
Total 2 Payroll and Benefit Expenses	**$248,475.46**	**$ 273,888.93**	**-$25,413.47**	**90.72%**	**$469,525.00**	**52.92%**
3 Prof. & Tech Services	0.00	0.00	0.00		0.00	
341 Telephone	939.68	904.19	35.49	103.93%	1,550.00	
341A Fire Alarm	1,931.60	729.19	1,202.41	264.90%	1,250.00	
341B Internet and Web Services	3,415.24	3,500.00	-84.76	97.58%	6,000.00	
342A Computer Support/Hardware	8,603.46	1,983.31	6,620.15	433.79%	3,400.00	253.04%
342B Copier Lease	618.79	0.00	618.79		0.00	
365 Equipment Repair	2,288.18	175.00	2,113.18	1307.53%	300.00	762.73%
Total 3 Prof. & Tech Services	**$ 17,796.95**	**$ 7,291.69**	**$ 10,505.26**	**244.07%**	**$ 12,500.00**	**142.38%**
4 Facilities	0.00	0.00	0.00		0.00	
410 Electricity	5,295.05	7,000.00	-1,704.95	75.64%	12,000.00	
411 Heat	3,673.80	3,500.00	173.80	104.97%	6,000.00	
412 Water	350.00	816.69	-466.69	42.86%	1,400.00	
413 Sewer	304.00	291.69	12.31	104.22%	500.00	
430 Bldg Repair & Maintenance	2,002.68	1,750.00	252.68	114.44%	3,000.00	
440 Outside Maintenance	3,503.38	2,041.69	1,461.69	171.59%	3,500.00	
Total 4 Facilities	**$ 15,128.91**	**$ 15,400.07**	**-$ 271.16**	**98.24%**	**$ 26,400.00**	**57.31%**
5 Other Services	0.00	0.00	0.00		0.00	
520 Insurance	6,189.70	6,189.00	0.70	100.01%	6,189.00	
540 Training and Meetings	719.63	700.00	19.63	102.80%	1,200.00	
550 Programs	1,020.38	289.00	731.38	353.07%	500.00	204.08%
555 Advertising	1,156.30	466.69	689.61	247.77%	800.00	
560 Membership	610.00	408.31	201.69	149.40%	700.00	
Total 5 Other Services	**$ 9,696.01**	**$ 8,053.00**	**$ 1,643.01**	**120.40%**	**$ 9,389.00**	**103.27%**
6 Supplies	0.00	0.00	0.00		0.00	
~~610 General Supplies~~	~~2,072.39~~	~~2,041.69~~	~~30.70~~	~~101.50%~~	~~3,500.00~~	
610-A Machine Supplies	45.78	233.31	-187.53	19.62%	400.00	
610-C Program Supplies	3,523.53	1,166.69	2,356.84	302.01%	2,000.00	176.18%
625 Postage	78.00	175.00	-97.00	44.57%	300.00	
630 Office Equipment	2,472.25	175.00	2,297.25	1412.71%	300.00	
640 Custodial Supplies	1,285.10	1,050.00	235.10	122.39%	1,800.00	
Total 6 Supplies	**$ 9,477.05**	**$ 4,841.69**	**$ 4,635.36**	**195.74%**	**$ 8,300.00**	**114.18%**
62100 Contract Services	0.00	0.00	0.00		0.00	
62110 Accounting Fees	0.00	0.00	0.00		0.00	
62140 Legal Fees	0.00	0.00	0.00		0.00	
62150 Outside Contract Services	0.00	0.00	0.00		0.00	
Total 62100 Contract Services	**$ 0.00**	**$ 0.00**	**$ 0.00**		**$ 0.00**	
65000 Operations	0.00	0.00	0.00		0.00	
65010 Books, Subscriptions, Reference	156.48	0.00	156.48		0.00	

65020 Postage, Mailing Service	372.00	175.00	197.00	212.57%	300.00	124.00%
65030 Printing and Copying	992.40	0.00	992.40		0.00	
Total 65000 Operations	**$ 1,520.88**	**$ 175.00**	**$ 1,345.88**		**$ 300.00**	
7 Capital Outlay	0.00	0.00	0.00	869.07%	0.00	
750 Furniture and Fixtures	182.94	0.00	182.94			
Total 7 Capital Outlay	**$ 182.94**	**$ 0.00**	**$ 182.94**		**$ 0.00**	
8 Library Materials	0.00	0.00	0.00			
802-A Books	11,382.65	12,250.00	-867.35	92.92%	21,000.00	
802-B Subscriptions	0.00	1,750.00	-1,750.00	0.00%	3,000.00	
802-C Non-Print	2,888.51	2,916.69	-28.18	99.03%	5,000.00	
802-F Software	0.00	4,083.31	-4,083.31	0.00%	7,000.00	
802-G Collection Supplies	281.87	700.00	-418.13	40.27%	1,200.00	
802-H E-Content	4,670.48	6,475.00	-1,804.52	72.13%	11,100.00	
Total 8 Library Materials	**$ 19,223.51**	**$ 28,175.00**	**-$ 8,951.49**	**72.13%**	**$ 48,300.00**	39.80%
Total Expenditures	**$321,501.71**	**$ 337,825.38**	**-$16,323.67**	**68.23%**	**$574,714.00**	55.94% 69.42%
Net Operating Revenue	**$ 9,649.07**	**-$ 2,575.57**	**$ 12,224.64**	**95.17%**	**$ 0.00**	
Other Revenue						
8100 Nonrecurring outside revenue	0.00	0.00	0.00		0.00	
8102 Friends of the Library reimbursement	992.75	0.00	992.75		0.00	
Total 8100 Nonrecurring outside revenue	**$ 992.75**	**$ 0.00**	**$ 992.75**		**$ 0.00**	
Total Other Revenue	**$ 992.75**	**$ 0.00**	**$ 992.75**		**$ 0.00**	
Other Expenditures						
9101 Abbott Library debit card expenses	369.35	0.00	369.35		0.00	
Total Other Expenditures	**$ 369.35**	**$ 0.00**	**$ 369.35**		**$ 0.00**	
Net Other Revenue	**$ 623.40**	**$ 0.00**	**$ 623.40**		**$ 0.00**	
Net Revenue	**$ 10,272.47**	**-$ 2,575.57**	**$ 12,848.04**		**$ 0.00**	

Abbott Library
Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L
January - August, 2025

	Total					
	YTD Actual	YTD Budget	$ over YTD Budget	% of YTD Budget	Annual Budget	% of Annual Budget
Revenue						67%
1 Town Funding Contributions	0.00	0.00	0.00			
100 Town Funding	68,095.25	66,000.00	2,095.25	103.17%	99,000.00	
101 Town Funding Payroll & Benefits	293,095.06	313,016.64	-19,921.58	93.64%	469,525.00	
102 Town Funding Insurance	0.00	4,126.00	-4,126.00	0.00%	6,189.00	
Total 1 Town Funding Contributions	**$ 361,190.31**	**$ 383,142.64**	**-$ 21,952.33**	**94.27%**	**$574,714.00**	**62.85%**
43300 Direct Public Grants (deleted)	0.00	0.00	0.00		0.00	
43330 Foundation and Trust Grants	4,000.00	0.00	4,000.00		0.00	
Total 43300 Direct Public Grants (deleted)	**$ 4,000.00**	**$ 0.00**	**$ 4,000.00**		**$ 0.00**	
43400 Direct Public Support	0.00	0.00	0.00		0.00	
43450 Individ, Business Contributions	662.10	0.00	662.10		0.00	
Total 43400 Direct Public Support	**$ 662.10**	**$ 0.00**	**$ 662.10**		**$ 0.00**	
44500 Government Grants	0.00	0.00	0.00		0.00	
44540 State Grants	300.00	0.00	300.00		0.00	
Total 44500 Government Grants	**$ 300.00**	**$ 0.00**	**$ 300.00**		**$ 0.00**	
45000 Investments	0.00	0.00	0.00		0.00	
45030 Interest-Savings, Short-term CD	5,336.01	0.00	5,336.01		0.00	
Total 45000 Investments	**$ 5,336.01**	**$ 0.00**	**$ 5,336.01**		**$ 0.00**	
46400 Other Types of Income	4,458.00	0.00	4,458.00		0.00	
46429 Interest Operating Acct	3.91	0.00	3.91		0.00	
46480 Book Reimbursement	223.97	0.00	223.97		0.00	
46481 Non-Resident Fees	530.00	0.00	530.00		0.00	
46482 General Donations/Coffee	231.21	0.00	231.21		0.00	
46487 Printing/Copying Income	844.62	0.00	844.62		0.00	
46489 Overdue Conscience	278.25	0.00	278.25		0.00	
Total 46400 Other Types of Income	**$ 6,569.96**	**$ 0.00**	**$ 6,569.96**		**$ 0.00**	
Total Revenue	**$ 378,058.38**	**$ 383,142.64**	**-$ 5,084.26**	**98.67%**	**$574,714.00**	**65.78%**
Gross Profit	**$ 378,058.38**	**$ 383,142.64**	**-$ 5,084.26**	**98.67%**	**$574,714.00**	**65.78%**
Expenditures						
2 Payroll and Benefit Expenses	0.00	0.00	0.00		0.00	
207 Full Time Wages	134,330.42	146,211.36	-11,880.94	91.87%	219,317.00	61.25%
208 Part Time Wages	77,484.05	66,666.64	10,817.41	116.23%	100,000.00	77.48%
208.5 Overtime Wages	2,016.03	0.00	2,016.03		0.00	
209 Unused Sick Time	0.00	3,333.36	-3,333.36	0.00%	5,000.00	
210 Health Insurance	46,008.20	56,888.00	-10,879.80	80.88%	85,333.00	
215 Life & Disability Insurance	1,693.21	2,628.64	-935.43	64.41%	3,943.00	

220 Medicare	3,316.54	3,166.64	149.90	104.73%	4,750.00	69.82%
221 Employer FICA	4,949.61	13,545.36	-8,595.75	36.54%	20,318.00	24.36%
231 Retirement Contribution	15,968.11	19,820.64	-3,852.53	80.56%	29,731.00	
250 Unemployment Comp Insurance	323.19	432.64	-109.45	74.70%	649.00	
260 Workers Compensation Insurance	816.00	322.64	493.36	252.91%	484.00	
Total 2 Payroll and Benefit Expenses	**$ 286,905.36**	**$ 313,015.92**	**-$ 26,110.56**	**91.66%**	**$469,525.00**	**61.11%**
3 Prof. & Tech Services	0.00	0.00	0.00		0.00	
341 Telephone	1,046.83	1,033.36	13.47	101.30%	1,550.00	
341A Fire Alarm	2,216.60	833.36	1,383.24	265.98%	1,250.00	
341B Internet and Web Services	3,921.33	4,000.00	-78.67	98.03%	6,000.00	
342A Computer Support/Hardware	8,603.46	2,266.64	6,336.82	379.57%	3,400.00	253.04%
342B Copier Lease	618.79	0.00	618.79		0.00	
365 Equipment Repair	2,288.18	200.00	2,088.18	1144.09%	300.00	762.73%
Total 3 Prof. & Tech Services	**$ 18,695.19**	**$ 8,333.36**	**$ 10,361.83**	**224.34%**	**$ 12,500.00**	**149.56%**
4 Facilities	0.00	0.00	0.00		0.00	
410 Electricity	6,322.75	8,000.00	-1,677.25	79.03%	12,000.00	
411 Heat	3,673.80	4,000.00	-326.20	91.85%	6,000.00	
412 Water	350.00	933.36	-583.36	37.50%	1,400.00	
413 Sewer	304.00	333.36	-29.36	91.19%	500.00	
430 Bldg Repair & Maintenance	3,635.18	2,000.00	1,635.18	181.76%	3,000.00	
440 Outside Maintenance	4,628.38	2,333.36	2,295.02	198.36%	3,500.00	
Total 4 Facilities	**$ 18,914.11**	**$ 17,600.08**	**$ 1,314.03**	**107.47%**	**$ 26,400.00**	**71.64%**
5 Other Services	0.00	0.00	0.00		0.00	
520 Insurance	6,189.70	6,189.00	0.70	100.01%	6,189.00	
540 Training and Meetings	869.63	800.00	69.63	108.70%	1,200.00	
550 Programs	1,020.38	331.00	689.38	308.27%	500.00	204.08%
555 Advertising	1,182.80	533.36	649.44	221.76%	800.00	
560 Membership	610.00	466.64	143.36	130.72%	700.00	
Total 5 Other Services	**$ 9,872.51**	**$ 8,320.00**	**$ 1,552.51**	**118.66%**	**$ 9,389.00**	**105.15%**
6 Supplies	0.00	0.00	0.00		0.00	
610 General Supplies	2,310.27	2,333.36	-23.09	99.01%	3,500.00	
610-A Machine Supplies	45.78	266.64	-220.86	17.17%	400.00	
610-C Program Supplies	3,523.53	1,333.36	2,190.17	264.26%	2,000.00	176.18%
625 Postage	78.00	200.00	-122.00	39.00%	300.00	
630 Office Equipment	2,892.46	200.00	2,692.46	1446.23%	300.00	
640 Custodial Supplies	1,465.29	1,200.00	265.29	122.11%	1,800.00	
Total 6 Supplies	**$ 10,315.33**	**$ 5,533.36**	**$ 4,781.97**	**186.42%**	**$ 8,300.00**	**124.28%**
62100 Contract Services	0.00	0.00	0.00		0.00	
62110 Accounting Fees	0.00	0.00	0.00		0.00	
62140 Legal Fees	0.00	0.00	0.00		0.00	
62150 Outside Contract Services	216.77	0.00	216.77		0.00	
Total 62100 Contract Services	**$ 216.77**	**$ 0.00**	**$ 216.77**		**$ 0.00**	
65000 Operations	0.00	0.00	0.00		0.00	
65010 Books, Subscriptions, Reference	156.48	0.00	156.48		0.00	

65020 Postage, Mailing Service	372.00	200.00	172.00	186.00%	300.00	
65030 Printing and Copying	992.40	0.00	992.40		300.00	
Total 65000 Operations	**$ 1,520.88**	**$ 200.00**	**$ 1,320.88**	**760.44%**	**$ 300.00**	
7 Capital Outlay	0.00	0.00	0.00		0.00	
750 Furniture and Fixtures	182.94	0.00	182.94			
Total 7 Capital Outlay	**$ 182.94**	**$ 0.00**	**$ 182.94**		**$ 0.00**	
8 Library Materials	0.00	0.00	0.00			
802-A Books	12,900.26	14,000.00	-1,099.74	92.14%	21,000.00	
802-B Subscriptions	0.00	2,000.00	-2,000.00	0.00%	3,000.00	
802-C Non-Print	4,009.24	3,333.36	675.88	120.28%	5,000.00	
802-F Software	63.00	4,666.64	-4,603.64	1.35%	7,000.00	
802-G Collection Supplies	315.66	800.00	-484.34	39.46%	1,200.00	
802-H E-Content	5,201.49	7,400.00	-2,198.51	70.29%	11,100.00	
Total 8 Library Materials	**$ 22,489.65**	**$ 32,200.00**	**-$ 9,710.35**	**69.84%**	**$ 48,300.00**	**46.56%**
Total Expenditures	**$ 369,112.74**	**$ 385,202.72**	**-$ 16,089.98**	**95.82%**	**$574,714.00**	**64.23%**
Net Operating Revenue	**$ 8,945.64**	**-$ 2,060.08**	**$ 11,005.72**	**-434.24%**	**$ 0.00**	
Other Revenue						
8100 Nonrecurring outside revenue	0.00	0.00	0.00		0.00	
8102 Friends of the Library reimbursement	1,065.69	0.00	1,065.69		0.00	
Total 8100 Nonrecurring outside revenue	**$ 1,065.69**	**$ 0.00**	**$ 1,065.69**		**$ 0.00**	
Total Other Revenue	**$ 1,065.69**	**$ 0.00**	**$ 1,065.69**		**$ 0.00**	
Other Expenditures						
9101 Abbott Library debit card expenses	369.35	0.00	369.35		0.00	
Total Other Expenditures	**$ 369.35**	**$ 0.00**	**$ 369.35**		**$ 0.00**	
Net Other Revenue	**$ 696.34**	**$ 0.00**	**$ 696.34**		**$ 0.00**	
Net Revenue	**$ 9,641.98**	**-$ 2,060.08**	**$ 11,702.06**	**-468.04%**	**$ 0.00**	

Statement of Financial Position
Abbott Library
As of July 31, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
B101 Operating Account - 9330	16,287.15
B102 Trust and Fines - 5620	36,875.93
B102.1 Petty Cash - Drawer	145.00
Total for B102 Trust and Fines - 5620	**$37,020.93**
B103 Debit Card Account - 7419	803.14
B201 Cap. Campaign/Donation Account	7,088.75
Total for Bank Accounts	**$61,199.97**
Accounts Receivable	
11000 Accounts Receivable	156.00
Total for Accounts Receivable	**$156.00**
Other Current Assets	
12000 Undeposited Funds	
A18611 Accrued Interest from CD	10,709.06
A303 Accrued Interest from Town Trusts	796.19
Total for Other Current Assets	**$11,505.25**
Total for Current Assets	**$72,861.22**
Fixed Assets	
Other Assets	
A18600 Other Assets	0.00
A18610 Certificate of Deposit	0.00
A18620 Martha Abbott Trust	137,471.12
A18630 Mabel Davies' Funds	115,104.00
A18640 Donations CD	25,000.00
Total for A18610 Certificate of Deposit	**$277,575.12**
Total for A18600 Other Assets	**$277,575.12**
A301 Library Gardner Fund	2,636.24
A302 Library General Fund	9,158.77
Total for Other Assets	**$289,370.13**
Total for Assets	**$362,231.35**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	9,089.66
2100 Encumbrances	1,659.75
Total for 20000 Accounts Payable	**$10,749.41**
Total for Accounts Payable	**$10,749.41**
Credit Cards	
Other Current Liabilities	
Total for Current Liabilities	**$10,749.41**
Long-term Liabilities	
Total for Liabilities	**$10,749.41**
Net Assets	**$351,481.94**

Expenses by Vendor Summary
Abbott Library
August 2025

Vendor	Total
Payroll and benefits	38,429.90
Adobe, Inc	19.99
Amazon business	2,112.89
ARC Mechanical Contractors	917.50
Baker and Taylor	972.38
Bluehost, Inc.	59.64
Briar Patch Landscaping, LLC	825.00
Canon Solutions America	75.63
Comcast	147.21
Dunnells Plumbing and Heating	255.00
Eversource	1,027.70
Google Services	386.40
Hampshire Fire Protection Co.,LLC	285.00
Hoopla	531.01
Key Communications	100.44
Mailchimp	26.50
Midwest Tape	319.37
NH Generator Installers	200.00
NHLA-EVENT	150.00
Paragon Print Systems	101.65
Precision Software Corporation	63.00
Pure Solutions	150.00
QUENCH USA	216.77
Total non-payroll expenses	8,943.08
Total payroll expenses	38,429.90
TOTAL	**$47,372.98**

Accrual Basis Tuesday, September 30, 2025 01:13 PM GMTZ

nh law access to ***child's*** library records

AI Overview

As of August 1, 2025, New Hampshire law requires public libraries to provide parents and legal guardians access to their minor children's library records, under a new exception to the previous confidentiality of these records. This law, House Bill 273 (now Chapter 273), mandates that libraries release borrowing histories to parents or guardians if their name matches the address on the minor's library account, though the act becomes effective on January 1, 2026.

What the Law Does

Parental Access:

Parents and legal guardians can request and receive their minor child's borrowing records.

Condition:

Access is contingent on the parent's or guardian's address matching the address on the minor's library account.

Confidentiality Shift:

This creates an exception to the previous New Hampshire law that kept all library records confidential.

From The American Library Association

Freedom to Read Statement

We therefore affirm these propositions:

- *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*
  Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.
- *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*
  Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by

imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

- *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

  No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

- *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

  To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

- *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*
  The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.
- *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*
  It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.
- *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of*

this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American

Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

A Joint Statement by:

American Library Association
Association of American Publishers

Subsequently endorsed by:

American Booksellers for Free Expression
The Association of American University Presses
The Children's Book Council
Freedom to Read Foundation
National Association of College Stores
National Coalition Against Censorship
National Council of Teachers of English
The Thomas Jefferson Center for the Protection of Free Expression

LIBRARY TRUSTEE'S CODE OF ETHICS

As elected or appointed public officials, trustees of New Hampshire public libraries have an obligation to meet the highest legal, moral, and ethical standards. Use this as a guide to your conduct and decisions.

As a member of this board, I will:

- Sustain the core freedoms of our democracy by providing a broad diversity of viewpoints, beliefs, information, and literature and equal access to everyone.
- Abide by all state and federal laws that apply to New Hampshire public libraries.
- Observe the provisions of the Right-to-Know Law (RSA 91-A) by ensuring: all meetings are open to the public except as provided within the law; records of all meetings (including discussion and support materials) are available for public review; the subject matter of e-mails and phone calls to a quorum of the board do not take the place of public meetings.
- Avoid real or perceived conflict of interest when making decisions for or about the library that may involve issues of personal gain for yourself, your family, or friends.
- Keep confidential information confidential.
- Remember that the Board acts as a whole and never assume sole authority for comment or actions unless you are delegated to do so by the Board.
- Remain objective in dealing with staff and patron concerns, and use proper Board-established communications channels to ensure consistent, rational resolution of library matters.
- Observe publicity and information policies of the Board and library; refer requests to the library director when appropriate.
- Adhere to all Board established library policies, rules, procedures, and bylaws.
- Act to create a positive atmosphere of service throughout the library.
- Respect the director as the professional administrator of day-to-day operations and procedures; do not undermine the authority of the director's supervision of staff; administer regular performance reviews of the director according to clear, consistent library personnel policies; include the director as a valued member of the Board team.
- Have the moral courage to protect the integrity and purpose of the library as a community institution; challenge proposals or actions that are illegal or contrary to the mission; challenge any Board member whose actions betray the public trust, violate the law, jeopardize the integrity of the institution, or cause dissension within the library.
- Study all laws pertaining to libraries; prepare for board and committee meetings; take available training in order to serve my library in the most effective manner possible.
- Attend meetings regularly or resign so that a more active member can be appointed.

TITLE XVI

LIBRARIES

CHAPTER 201-D

STATEWIDE LIBRARY DEVELOPMENT SYSTEM

Section 201-D:11

201-D:11 Library User Records; Confidentiality. –

I. Library records which contain the names or other personal identifying information regarding the users of public or other than public libraries shall be confidential and shall not be disclosed except as provided in paragraph II. Such records include, but are not limited to, library, information system, and archival records related to the circulation and use of library materials or services, including records of materials that have been viewed or stored in electronic form.

II. Records described in paragraph I may be disclosed to the extent necessary for the proper operation of such libraries and shall be disclosed upon request by or consent of the user or pursuant to subpoena, court order, or where otherwise required by statute.

III. Nothing in this section shall be construed to prohibit any library from releasing statistical information and other data regarding the circulation or use of library materials provided, however, that the identity of the users of such library materials shall be considered confidential and shall not be disclosed to the general public except as provided in paragraph II.

Source. 1989, 184:3, eff. July 21, 1989. 2009, 273:1, eff. July 29, 2009.

HB 273 - AS AMENDED BY THE SENATE

05/15/2025 2048s

2025 SESSION

25-0549

11/05

HOUSE BILL ***273***

AN ACT relative to a parent's access to their minor child's library records.

SPONSORS: Rep. Drago, Rock. 4; Rep. Noble, Hills. 2; Rep. Perez, Rock. 16; Rep. Litchfield, Rock. 32; Rep. Colcombe, Hills. 30; Rep. Sirois, Hills. 32; Rep. Osborne, Rock. 2; Sen. Murphy, Dist 16

COMMITTEE: Judiciary

ANALYSIS

This bill allows parents to access all of their minor child's library records.

Explanation: Matter added to current law appears in ***bold italics.***

Matter removed from current law appears [in brackets and struckthrough.]

Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

05/15/2025 2048s 25-0549

11/05

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Twenty Five

AN ACT relative to a parent's access to their minor child's library records.

Be it Enacted by the Senate and House of Representatives in General Court convened:

1 New Paragraph; Library User Records; Confidentiality; Access to Library Records of Minors. Amend RSA 201-D:11 by inserting after paragraph II the following new paragraph:

II-a. All library records related to a minor's current borrowing of printed library materials and audio-visual materials, such as DVDs and CDs, shall be available to the parent or legal guardian of the minor when requested by the parent or legal guardian listed on the library account.

2 Effective Date. This act shall take effect January 1, 2026.

TITLE XVI
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I. Library records which contain the names or other personal identifying information regarding the users of public or other than public libraries shall be confidential and shall not be disclosed except as provided in paragraph II. Such records include, but are not limited to, library, information system, and archival records related to the circulation and use of library materials or services, including records of materials that have been viewed or stored in electronic form.

II. Records described in paragraph I may be disclosed to the extent necessary for the proper operation of such libraries and shall be disclosed upon request by or consent of the user or pursuant to subpoena, court order, or where otherwise required by statute.

II-a. All library records related to a minor's current borrowing of printed library materials and audio-visual materials, such as DVDs and CDs, shall be available to either parent or the legal guardian of the minor when requested by either parent or the legal guardian of the minor, or the parent or legal guardian of the minor whose address matches that on the library account or who is listed on the library account.

III. Nothing in this section shall be construed to prohibit any library from releasing statistical information and other data regarding the circulation or use of library materials provided, however, that the identity of the users of such library materials shall be considered confidential and shall not be disclosed to the general public except as provided in paragraph II.

Source. 1989, 184:3, eff. July 21, 1989. 2009, 273:1, eff. July 29, 2009. 2025, 273:1, eff. Jan. 1, 2026.

Abbott Library
Board of Trustees Meeting
August, 26 2025
Minutes

Attendance
Trustees: Bev Bjorklund, Jim Harrison, Tim Eliassen, Nancy Berger.
Alternate: Peter Maciaszek. Excused: Jon Reed,
Sue Johanson
Director: Jeff Cabral

Call to Order
Chair Bev called the meeting to order at 5:03 pm

Chair's Remarks
Board Members and Alternates:
Bev informed the Board that trustee Jim McGraw has resigned from the Board as of today. She has accepted his resignation with sincere regrets and appreciation for his excellent service to the Board. Jim expressed his admiration and respect for his fellow Board members. He cited family reasons for his decision. A motion was made by Tim and seconded by Nancy to formally express our appreciation to Jim for his years of dedication and service. The motion passed unanimously. Bev requested that Nancy, as Secretary, write a Thank You to Jim from the Board.

Alternate Peter Maciaszek is now an official alternate to the Board, having been voted in by the Select Board members at their August meeting. This position is official for one year.

Approval of Minutes
A motion was made by Bev and seconded by Jim H. to approve the draft Minutes from the Board meeting on July 24. The motion passed unanimously.

Treasurer's Report

Expenditures by Vendor Report: A motion was made by Tim and seconded by Jim H. to approve the $44,845.19 expenditures. The motion passed unanimously.

Tim prepared and highlighted a 2025 Budget Summary which detailed budgeted amounts against expenditures with comparisons to 2024.

Director's Report

Staff - New Hire, Youth Services Librarian: Molly DiPadova formerly a staff librarian at the Richards Free Library in Newport, NH where she worked with teens. Molly received excellent recommendations. She starts on Sept. 2, 2025. This will be the first time in nearly a year that the Library will be fully staffed.

Staff Workshops and Compensation for Programs delivered as part of a Library Services - Jeff raised and the Board discussed the topic. Numerous considerations were made as to whether and how a staff person (full or part time) could present and be compensated.

Staff presenters at Library Programs will not be paid for delivering special programs within their job area. If they are delivering a program independent of their role at the Library they can be paid but not through the Library payroll.

Behavior at the Library - A recent incident of disrespectful behavior by a patron towards a staff member has been reported. It merits hallmarking the expectation of respectful behavior of staff and patrons of the Library as it is stated in the Library Policies. Disrespectful expressions and unkind acts will not be tolerated.

Chair's Report

Strategic Plan: Bev updated and distributed the Action Plan for addressing the 5 Goals. She recommended that they be reviewed and small work groups assembled to address further.

Approval of Youth Services Librarian:
A motion was made by Bev and seconded by Jim H. to hire the candidate Molly DiPadova selected by Jeff, the Library Director. Motion passed unanimously.

Building closure on September 4:
A motion was made by Bev and seconded by Tim to close the Library Building on Thursday, Sept 4 as Jeff will be holding an all staff meeting in the morning and the Town of Sunapee employees' bbq will be held in the afternoon. The motion passed unanimously.

New Law on Parent Access to Child's Records (copy of law attached):
A small group was formed to address how the Library will strategize to be in compliance with the new law when it goes into affect in January of 2026. The Group will await and consider statements and recommendations disseminated by the New Hampshire Library Association and the New Hampshire Association of Library Trustees. The small workgroup will consist of Jeff, Jim, and Bev. It was the consensus to coordinate with the Town of Sunapee school librarians who will also need to be in compliance with the new law.

Public Comment
None

Adjournment
A motion was made by Bev and seconded by Tim to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 6:50 pm

Next Meetings:
Sept 24, 2025 at 5:00 pm
Oct 28, 2025 at 5:00 pm

Respectfully submitted,

Nancy E. Berger

Nancy E Berger,
Secretary