

Technology Policy

Abbott Library, Sunapee. NH

The Library will provide access to: public computers that are capable of browsing the Internet and word processing; a copier; a printer; a fax machine; a scanner; and Wi-Fi. Library staff, for the purpose of providing Library services, shall have first priority. This access will be provided in a manner that balances the needs of the user with the fiscal responsibilities of the Library.

Library staff will provide basic “tech help” to Library patrons who are utilizing the public computers and Library patrons who bring their own devices. This includes helping patrons navigate the Internet on the public computers, helping patrons copy, print, fax and scan, and helping patrons who are utilizing a word processing program on the public computers. Additional “tech help” may be offered as time and staff knowledge allow. Library staff may not update, download to, or otherwise alter Library patrons’ devices.

In accordance with the Abbott Library Meeting Room Policy, the Library’s Internet access will be available to those who are utilizing the Library for this purpose. The Library cannot guarantee access to the Internet.

Approved by the Abbott Library Board of Trustees January 29, 2019

Revised and approved by the Abbott Library Board of Trustees October 19, 2023