

Members Present: Rhonda Gurney, Peter White, Barbara Chalmers, John Walden, Lisa Bozogan, Lisa Meehan

Members Absent: None

Meeting Attendees: Chris Lizotte of SMPA, Anne Nilsen, Faith Reney, Sue Gottling, Mary Epreman, Ron Verblauw.

From: Barbara Chalmers

On the above date, those noted above met at the Library. The following is a brief summary of the discussion that took place:

Minutes of Aug 30, 2007 meeting were unanimously accepted.

OLD BUSINESS

1.3 Site Evaluation Team:

- USGS topo map and soils map reviews 9/12: Planning Board maps have arrived and show steep slope, soils and flood zones.

1.6 Volunteer / Suggestion Form:

- 9/12: About 100 surveys have been received and are being reviewed. Rhonda noted that there are extra surveys and suggested getting them distributed through schools and at the Chowder Festival at the end of the month which she is assisting in. The Committee thought that would be a good idea. Summary of survey comments is pending. **Action by B Comm**

1.8 Establish Building Site List:

- Painted Lady and Bailey Site

9/12 Update: Rhonda reported that the Alexander family is not interested in selling or donating any land. Both the Painted Lady and bailey sites are no longer feasible sites.

- Harbor Riverway - Old Town Hall Site

9/12 Update: Chris Lizotte attended the meeting to hear community and Committee member thoughts regarding the 3 options he is charged with for site planning library development on this site (OTH with an addition; new building to replace OTH; new building in addition to OTH). The following was discussed:

- Ron Verblauw questioned where a new property line would be established to separate the Marazelli Deli / Quack Shack / Tent area from the portion being considered for possible library use. Barbara and Peter can look into lot size for zoning compliance, but that some flexibility may be needed. Ron thought a joint meeting of the Riverway, OTHC, Selectmen and Library Committee would be helpful.
- Development of on-site parking will be limited. Chris noted that about 20 spaces supported the library use in the ski-tow design, with the remainder for meeting room use. Several Committee members pointed out that there are a variety of municipal parking options near the OTH/Riverway site that could support the meeting room use. In addition with the LSPA moving to the Knowlton House, more parking will become available.
- Barbara reported she has looked at the library program with regard to use of the OTH building. OTH less front and old police office additions is 2590 gross sq. ft per story. One scenario to be explored would house the library children's programs on the entire OTH level below Main St.

Approximately 1/3 of the OTH Main St level would be a large meeting room and the remainder other uses as determined by the OTHC. A new 2 story library addition to OTH would be constructed to its east, with a footprint of approximately 3300 to 3400 sq ft in size. The Library main entrance would be at the level below Main St, adjacent to on-site parking located in the vicinity of the current Riverway office parking lot.

The Committee is anxious to meet with OTHC. Rhonda will see if a meeting of both can occur on September 26th at 6 pm. Chris will have some site plan concept sketches for this meeting.

Action by Rhonda and Chris Lizotte

- Sherburne Gym Site: 9/12: Rhonda has not yet been able to talk with Sean Carroll regarding meeting with the School Board to further discuss the gym building. Several at the meeting stated they thought Library use of the property extremely unlikely. **Action by Rhonda**

- Present Library Site

8/22: Appraisal of the property assuming such development limitations and estimate of potential rental income pending. 9/12: Pending. **Action by B Comm**

8/30 Update: Rhonda noted that potential uses for the OTH, may be appropriate for the current library building when it becomes available.

- Ski Tow Site

9/12: Further consideration of site remains tabled.

2.1 Library Trends: 9/12 update: No new report.

2.2 Review of Library Program: 9/12: Barbara reviewed details of the July 8 drafts of the Library Space Planning Estimate and Summary Comparison. She noted that to address our circulation trend of increasing demand of non-print items and to get the YA and children's collections more in line with that of other State libraries, the overall composition of the collection is projected to adjust to reflect this need:

Current Collection Size	Future Collection Size
Adult: 62.7%	57.2%
Children: 34%	38%
Young Adult: 2.5%	4%
Reference: 0.8%	0.8%

The ten year projected gross library size is consistent with the building size proposed for the Ski Tow site. The twenty year projected library size is significantly smaller than the Patience Jackson report 20 year size by about 1400 sq ft. However, since it is unlikely that the project constructed initially larger than the 10 year projected size due to fund raising, the size of expansions for future needs will be future decisions. The Committee accepted the space planning analysis.

2.3 Out-of-Town Library Visits: 7/11: Information is being compiled from each library visit and distributed by Rhonda for information. Other possible library visits: Plainfield, Hanover, Canterbury, Warner. 9/12 Pending **Action by B Comm**

2.4 Press Release: 9/12: No update.

2.5 Planning Schedule: Peter noted that a site recommendation was scheduled for by the end of September to meet our planning schedule.

NEW BUSINESS No new business.

Next Meeting: September 25, 2007 at 6 pm.

End Meeting Notes.